
REVIEW OF OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME FOR 2014/15

To: **Overview and Scrutiny Panel – 19 August 2014**

Main Portfolio Area: **All Portfolios**

By: **Democratic Services & Scrutiny Manager**

Classification: **Unrestricted**

Ward: **All**

Summary: **This report reviews the Overview and Scrutiny Panel work programme for 2014/15.**

For Decision

1.0 Introduction and Background

- 1.1 This report allows Members to review the Overview and Scrutiny Panel work programme agreed at the Annual Panel meeting on 27 May 2014.
- 1.2 The new and reconstituted working parties/task & finish groups were tasked with various assignments as defined by their respective terms of reference. It is hoped that the sub-groups would be reporting regularly at Panel meetings through this agenda item, any progress achieved to date.

2.0 Notice of Request for Future Agenda Items

- 2.1 No notice has been received.

3.0 The Work Programme Table

- 3.1 The table is sub-divided in order to illustrate the suggested nature of the work involved:
 - a) **Standing Working Party /Task & Finish Group** – a formal sub-committee which will report its findings back to the Panel for recommendation onto the executive.
 - b) **Presentations** – these are presentations to the Panel that will allow the Panel to consider whether any further work should be undertaken and a specific item included in the Panel's work programme.
 - c) **Status to be determined** – possible additions to the work programme. The Panel will need to decide whether to undertake work on them, and if so, how that work will be organised.

Table 1 – OSP Work Programme for 2014/15

Issue	Composition/ Members	Lead Officer	Comment	Status
Date of Establishment 01.10.09 Community Safety Partnership Working Party	Cllr Campbell (Chairman) Cllr Cohen Cllr K. Gregory Cllr Huxley Cllr King Cllr W. Scobie Cllr D. Saunders Cllr S. Tomlinson	Martyn Cassell; Jessica Bailey	Members agreed that a presentation be made at the next meeting of the sub-group on 'Impact of drug and alcohol misuse for Thanet residents and criminality.' The Chairman of the Health & Wellbeing Board will be invited to make the presentation on 23 September 2014.	On going
Date of Establishment: 28.05.08 Corporate Performance Review Working Party	Cllr Campbell Cllr Gideon (Chairman) Cllr I. Gregory Cllr Grove Cllr Matterface Thanet Independent Group (vacant)	Paul Cook Adrian Halse	The Working Party requested a report on terms of reference of the Improvement Board for consideration at its next meeting.	On going
Date of Establishment: 29.05.12 Electoral Registration Process Review Working Party	Cllr Hornus Cllr K. Gregory Cllr Campbell Cllr W. Scobie Cllr Cohen	Glenn Back; Mark Avis	The Group has yet to meet in the 2014/15 Municipal Year.	A meeting needs to be convened to review the implementation of Individual Electoral Registration and the implications for the 2014 canvass.
Date of Establishment: 14.01.14 QEQM Hospital A & E Task & Finish Group	Cllr Campbell Cllr Dwyer Cllr K. Gregory Cllr Hornus (Chairman) Cllr P. Moore Cllr King Cllr Wright	Madeline Homer; Penny Button	Members agreed the terms of reference and have requested witness sessions with a variety of stakeholders.	On going
Date of Establishment: 23.04.13 TDC Artefacts Management Review Task & Finish Group	Cllr M. Tomlinson Cllr Hornus Cllr Matterface Cllr Dwyer Cllr King (Chairman)	Kate Wilson; Madeline Homer	The Group agreed to investigate the existence of potential funding streams to support the project work on updating the documentation of the TDC artefacts collection	On going

Issue	Composition/ Members	Lead Officer	Comment	Status
			at the Margate Museum;	
Date of Establishment 27.05.14 Members' Planning Protocol Review Task & Finish Group	Cllr Campbell Cllr Cohen Cllr Dwyer Cllr K Gregory (Chairman) Cllr D Saunders	Peter Reilly Simon Thomas	The Group discussed the issue and a report summarising the groups findings will be presented at its next meeting.	On going
Presentations				
13/14 Presentations by Portfolio Holders and Corporate Services Managers	N/A	All Portfolio Holders and Corporate Services Managers		
Watching Brief Items				
Pleasurama Site Development Review – Executive Decision Implementation	OSP	Mark Seed Harvey Patterson	The OSP agreed to keep a watching brief on the issue as Cabinet implemented the decision agreed on 20 February 2014	OSP keeping a watching brief on the issue
Status to be determined				
N/A	N/A	N/A	N/A	N/A

3.2 Terms of Reference and Work Programmes

- 3.2.1 With the exception of the Electoral Registration Process Review Working Party, which has yet to meet in the 2014/15 Municipal Year, the terms of reference have been considered by the Working Parties/TFGs and the results are attached at Annexes 1, 3, 5, 7 & 9 for approval.
- 3.2.2 The corresponding Work Programmes are attached at Annexes 2, 4, 6, 8 & 10 for noting.
- 3.2.3 The Panel may wish to appoint to the vacant seat on the Corporate Performance Review Working Party.

4.0 Corporate Implications

4.1 Financial

- 4.1.1 There are no financial implications arising directly from this report.

4.2 Legal

- 4.2.1 There are no legal issues arising directly from this report.

4.3 Corporate

- 4.3.1 The work programme should help to deliver effective scrutiny. An active Scrutiny programme is part of good governance and will, ultimately, underpin the Council's use of resources assessment.
- 4.3.2 The Working Parties / Task and Finish Groups assist the work of scrutiny as they carry-out an in-depth study of any issue referred to the groups under their terms of reference.

4.4. Equalities

- 4.4.1 None directly but the Council needs to retain a strong focus and understanding on issues of diversity amongst the local community and ensure service delivery matches these.

5.0 Recommendations

- 5.1 That the Panel approves the terms of reference of the Working Parties/Task Finish Groups in Annexes 1, 3, 5, 7 & 9.
- 5.2 That the Panel notes the work programmes set out in Annexes 2, 4, 6, 8 & 10.
- 5.3 That the Panel appoints a member of the Thanet Independent Group to the Corporate Performance Review Working Party.

6.0 Decision Making Process

- 6.1 Any decisions on the work programme can be taken by the Panel.

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Annex List

Annex 1	TORs - TDC Artefacts Management Review Task & Finish Group
Annex 2	Work Programme – Artefacts Management Review Task & Finish Group
Annex 3	TORs – Community Safety Partnership Working Party
Annex 4	Work Programme – Community Safety Partnership Working Party
Annex 5	TORs – Corporate Performance Review Working Party
Annex 6	Work Programme – Corporate Performance Review Working Party
Annex 7	TORs – Members' Planning Protocol Review Task & Finish Group
Annex 8	Work Programme – Members' Planning Protocol Review Task & Finish Group
Annex 9	QEQM Hospital A & E Task & Finish Group
Annex 10	Work Programme – QEQM Hospital A & E Task & Finish Group

Background Papers

Title	Details of where to access copy
None	None

Corporate Consultation Undertaken

Finance	n/a
Legal	n/a